Sioux Falls Regional Airport Authority
Board Meeting Minutes

August 26, 2026

Members Present: John Taylor, Dan Statema, Eric Ellefson, Kent Cutler, and Blake Curd

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Tom Hurlbert and Cory Bleyenberg – CO-OP Architects, Brad Greguson and Christi Sunde – Standard Parking, Nate Synder – The Weitz Company, Jesse Davey -The Journey Group, Jake Braunagel and Brady Brockel – KLJ Engineers

Guest Present via phone: Mitch Walker – Mead and Hunt

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Taylor called the meeting to order at 11:00 am.

1. **Minutes**- Blake Curd moved and Kent Cutler seconded a motion to approve the minutes of July 22, 2026. Motion Carried.

2. **Bills for Approval**- Eric Ellefson moved and Dan Statema seconded approval of the bills as presented. Motion carried.

3. **Consent Agenda**- Report on Consent Agenda items by Director Letellier. Blake Curd moved and Eric Ellefson seconded the motion to approve the Consent Agenda as presented by the Executive Director.

   A. Accept Federal Airport Improvement Grant #3-46-0050-73-2026 in the amount of $120,000.

   B. Approve SD DOT Financial Assistance Agreement #3-46-0050-73-026 to administer Federal AIP Grant.

   C. Accept Federal ATP Grant #3-46-0050-74-2026 in the amount of $5,000,000.

   D. Approve SD DOT Financial Assistance Agreement #3-46-0050-74-026 to administer Federal ATP Grant.

   E. Accept Federal AIP/CDS Grant #3-46-0050-75-2026 in the amount of $17,780,917.

   F. Approve SD DOT Financial Assistance Agreement #3-46-0050-75-026 to administer Federal AIP/CDS Grant

   G. Change Order PCCO 1.10 with Weitz/Joury for credits to the concourse expansion project under GMP #1 – ($276,116.52)

H. Change Order PCCO 2.7 with Weitz/Journey for credits to the concourse expansion project under GMP #2 – ($193,628.48)

I. Change Order PCCO 2.8 with Weitz/Journey for changes to the concourse expansion project under GMP #2 - $32,848.00

J. Change Order PCCO 3.4 with Weitz/Journey for changes to the concourse expansion project under GMP #3 – $0

4. Report by Executive Director-

A. Passenger Traffic – July 2026– Passenger enplanements slid 4.8% in July vs. the year prior totaling 66,963. Total passenger traffic also reflected a slight decline to 131,191, a 4.3% decrease vs 2025. Year to date, enplanements are slightly ahead of 2025 by 0.8%. Available seats also declined by 1.9%, driving fares a bit higher than the previous year. Parking and car rental concession reflected increases for the month with all others impacted by the reduction in passenger traffic.

B. Construction Project Update –

a. Terminal Apron Expansion – Contractor working on sub-base install for phases 4 & 5 which should be completed this week. Concrete paving expected to begin on 8/31 and continue for the next month. Still anticipate completion of both phases by November.

b. Concourse Construction – Work continues on exterior siding and glass curtain walls are installation which should be complete this week. Excavation for footings and foundation will begin next week for ABI 3. Interior work such as framing, drywall, electrical, HVAC are ongoing with painting to begin soon.

c. SRE Access Road – SRE access road on the west side of the airfield to the North of Maverick Air is underway. This will be a new gate to access runway 15.

5. Old Business –

A. Review and approval of Capital Improvement Budget for 2027-2031 – Director Letellier reviewed the latest CIP with updates from the July meeting. Major focus in 2027 will be the continuation of work on the new concourse and the development of associated projects to take place in 2028. Eric Ellefson moved to approve the Capital Improvement budget as presented. Kent Cutler seconded the motion. Motion Carried.

6. New Business –

A. Agreement with Mead & Hunt to provide construction Admin/oversight for ABIs 1-3, $2,949,569. This agreement will provide construction administration and oversight for

ABIs 1, 2, and 3 under GMPs 4 and 5. Previous agreement covered the base build, GMPs 1-3. An independent fee review was also conducted by JLG Architects to ensure the reasonableness of the Mead & Hunt proposal. The fee is included under FAA Grant #75 for reimbursement up to 90% of eligible costs. Kent Cutler moved and Blake Curd seconded the motion to approve the agreement with Mead and Hunt for ABIs 1-3. Motion Carried.

B. Consideration of proposal by Bob's SW Construction Services to stain the precast along the front of the terminal – The airport has received a proposal from Bob's SW Construction to stain the white precast concrete along the front of the terminal tan, to match the new parking garage, skyway and terminal addition. Board discussion was supportive, however some concerns about final color selection or accent areas was raised. Mitch Walker with Mead & Hunt along with Tom Hurlbert with Co-Op Architects offered to support a review of the overall exterior color layout to ensure a well thought out approach for the entire building. After discussion, the Board decided to defer any action at this time in order to research a more in depth exterior color plan.

C. Minnehaha County Sheriff's Office proposal to provide Law Enforcement Officer (LEO) coverage effective Jan 1, 2027 - The MCSO has provided LEO coverage for the airport over ten years. The current agreement expires at the end of 2026 and the airport was presented a proposal for new rates effective January 1 which reflects increases to pay benefits which will be passed on to the Authority. Competitive market conditions for off-duty deputy coverage has resulted in an increase in hourly charges to the airport to ensure officers are available to cover required shifts. The increase in pay and benefits will drive a 52-60% increase in fees to the airport. Airport management also reached out to the Sioux Falls Police Dept. to inquire if they would like to submit a proposal, however they face the same staffing challenges and would not be interested in submitting a proposal.

Director Letellier also informed the Board a federal program to offset airport security expenses for LEO coverage was being reinstated September 1st which will help off-set the increase in MCSO coverage. The MCSO understands the significant increase in coverage expense, but they are only passing on their expenses and not generating any revenue from this account. John Taylor moved to approve the continued agreement with the MCSO to provide LEO coverage effective January 1, 2027 and the proposed rate structure. Dan Statema seconded the motion, Motion carried.

D. Sioux Falls Monopoly Game Sponsorship Opportunity: The Authority was recently contacted by the developers of the new Sioux Falls MONOPOLY game regarding a sponsorship opportunity. Letellier explained the three tiers of financial support for various items on the game board and commitment for three years. Several Commissioners discussed the value or return on investment to be included in the game. Commissioner Ellefson didn't feel this was an appropriate use of airport funds and opposed the sponsorship offer. Chairman Taylor moved and Eric Ellefson seconded a motion to reject the proposal to sponsor participation in the game. Motion carried.

E. Purchase of Vehicle Movement Air Transponders (VMATS) from UAvioni - $89,060.00: The FAA has recently installed equipment/antennas on the airfield to identify aircraft and vehicles transmitting ADS-B signals. This system allows the tower controllers to identify aircraft and vehicles on the airfield similar to aircraft in flight. The FAA has provided funding for FSD to install VMATs in our snow removal equipment and other airfield vehicles. This technology will assist the tower in identifying airport vehicles to reduce the potential of a runway incursion as well as the amount of radio communication necessary during snow removal operations. The airport has identified 24 vehicles that would require VMATs. We have received two quotes with UAvioni providing the lowest bid of $89,060. UAvioni indicates they comply with FAA Advisory Circular #150/5220-26 for use on the airfield and again would be supported by a federal grant. Eric Ellefson provided a motion to approve the purchase of VMATS from UAvioni for $89,060. Kent Cutler seconded. Motion Carried.

F. Purchase of replacement vacuum/sweeper unit from Tennant Companies - $47,503.29 – Director Letellier requested approval to replace a 30-year-old sweeper that is used both in our baggage make-up area, baggage claim and outside along our building. Parts are difficult to acquire and the sweeper is at the end of its useful life. Multiple quotes were received with the low bid coming from Tennant Company in the amount of $47,503.29. Chairman Taylor moved and Blake Curd seconded a motion to approve the purchase of a new vacuum/sweeper unit for $47,503.29. Motion Carried.

G. Replace heating/cooling system in Building #70 by Elite Home/Trade Pros - $41,982.00 – Director Letellier informed the Board of challenges maintaining the heat/cooling system in building #70 currently leased to Aaron Werner with ProAviation. Mr. Werner has started a flight training operation and the number of individuals has grown significantly. The HVAC system is at the end of it's useful life and requires replacement. Three bids were obtained with the low bid belong to Elite Home/Trade Pros. Letellier recommended moving forward with the HVAC replacement. Chairman Taylor abstained from discussion and approval of the replacement heating/cooling system due to a conflict of interest. Kent Cutler moved and Eric Ellefson seconded amotion to replace the heating/cooling system in building #70 by Elite Home/Trade Pros for $41,982.00. Motion carried.

7. Open Segment – Time allotted for public comment.

8. Executive Session – Commissioner Cutler made a motion to go into Executive Session at 12:05 pm to discuss a legal issue, Chairman Taylor seconded. Motion Carried.

Commissioner Ellefson made a motion to come out of Executive Session at 12:19 pm seconded by Commissioner Cutler. Motion Carried.

Kent Cutler moved, and Chairman Taylor seconded a motion to adjourn the meeting at 12:20pm.

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Date Secretary

Next Board Meeting: September 23, 2026 – 11:00 am