

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

May 27, 2026

Members Present: Blake Curd, John Taylor, Dan Statema, Eric Ellefson, and Kent Cutler

Staff Present: Richard King and Kristin Elgersma

Guests Present: Jesse Davey – Journey Group, Mitchell Walker – Mead & Hunt, Brady Brockel and Aaron Storm – KLJ Engineers, Tom Hurlbert and Cory Bleyenbug – CO-OP Architects, Brian Stavenger – Eide Bailly, Brad Greguson and Tony Harms – Standard Parking, John Halsted – Roger Wilco Aviation Services

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Chairman Curd called the meeting to order at 10:31 am.

1. **Minutes-** Kent Cutler moved and Dan Statema seconded a motion to approve the minutes of April 22, 2026. Motion Carried.
2. **Bills for Approval-** Eric Ellefson moved and John Taylor seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Deputy Director. Chairman Curd moved and John Taylor seconded the motion to approve the Consent Agenda as presented by the Deputy Director.
 - A. Change Order PCCO 1.7 with Weitz/Journey for changes to the concourse expansion project under GMP #1 - \$43,055.00.
 - B. Change Order PCCO 2.3 with Weitz/Journey for changes to the concourse expansion project under GMP#2 - \$1,099.00.
 - C. Change Order PCCO 3.1 with Weitz/Journey for changes to the concourse expansion project under GMP#3 - \$3,321.00.
 - D. Purchase of replacement pick-up truck from Beck Motors \$ 41,040.
 - E. Advertise for bids to purchase a pavement marking truck.
 - F. Memorandum of Understanding with Indra Air Traffic Inc.
 - G. Lease agreement with Alex Teague for airport T-Hangar #1-2.
4. **Report by Deputy Director-**
 - A. Passenger Traffic – April 2026– Passenger enplanements reached an April record of 60,281, a 3.2% increase from 2025. Total passenger traffic increased to

133,825. Year to date, enplanements are outpacing 2025 by 3.2%. Available seats also increased by 14.9%, supporting the overall growth in traffic. Parking revenue rose 9.7%, despite a drop in total car count of 3.1%. Parking revenue, Food/beverage, car rental, hotel and gift shop all saw an increase.

B. Construction Project Update –

- a. Terminal Apron Expansion – Phase 2 of this multi-phase project was completed in the past month with work progressing into phase 3. The contractor is making good progress, however phase 6, which is the last phase, will likely be pushed into 2027.
- b. Concourse Construction – Work continues on the Concourse Expansion with roofing and final placement of wood beam planned for May 29th, which will wrap-up exterior framing. Bid package #6, the remaining bid package for alternate bid items 1-3 will be going out for bids by the end of May. Estimate for this work totals \$25 million.
- c. Runway 15/33 – Project is set to kick off on Monday, June 1st with work planned for both side of runway 15/33. Soukup Construction was awarded the bid and will start on the North End and then move to the south of 3/21. First part of the phase is set to wrap up in July prior to the airshow while the remaining work will take place after.

C. Air Show – July 18-19, 2026 – The 2026 Air Show will take place on July 18 and 19 with headliner – Thunderbirds. VIP Chalet will be available on Saturday, tickets and parking passes to come soon.

D. Appointment of Kent Cutler to a second 5-year term on the Airport Authority Board – Mayor TenHaken has reappointed Mr. Cutler to a second 5-year term to the Airport Authority Board with City Council approval. We are looking forward to working with Kent for another term!

5. Old Business – No Items

6. New Business –

A. Presentation of the 2025 Financial Audit, FAA Grant, and PFC Audits – Brian Stavenger – Eide Bailly – Brian Stavenger was present to report to the Board the results of the annual financial audit as well as the required audit of our FAA grant handling and Passenger Facility Charge processing. The only finding is similar to previous years. The Authority relies on Eide Bailly to finalize year-end financial statements but also conducts an audit of them, which is a reportable finding. The alternative would be to bring on a full-time accountant to prepare the financial reports, which does make financial sense. No other findings for the financial, federal grant, or PFC Audit. John Taylor moved and Dan Statema seconded a motion to approve the 2025 Audit as presented. Motion Carried.

- B. Guaranteed Maximum Price (GMP) Amendment #4 with Weitz/Journey - The Authority received the latest amendment to our CMAR agreement with Weitz Journey; GMP #4 totaling \$3,336,232 (*Bid package #5*). Bids were received and compiled for work associated with Alternate Bid Item (ABI) 3. ABI #3 provides an additional gate to the concourse that could be utilized in the future for international arrivals. The limited GMP focuses on foundation, footings and other structural components in order to tie into the existing concourse construction and reduce re-work if added a few months down the road. CMAR budget estimate was \$3,022,659.

Kent Culter moved and Eric Ellefson seconded a motion to accept the GMP #4 amendment with Weitz Journey. Motion Carried.

- C. Federal Inspection Service (FIS) Feasibility Study conducted by Mead & Hunt - \$49,118.00 – The design of the new concourse provides an additional gate that could be used for a future US Customs and Board Protection clearance facility or Federal Inspection Service (FIS) area, but an actual location and estimated construction costs have not been developed. This feasibility study would first facilitate discussions with CBP on their willingness to support future international flights as well as the construction of a new facility to house both FIS and General Aviation flight clearance (GAF) as they do today. The study would also identify the optimal location and estimated costs of construction to provide the Authority with the information necessary to decide on moving forward with development of an FIS or defer for a later time. Kent Cutler moved and Dan Statema seconded a motion to approve the Feasibility Study with Mead and Hunt for \$49,118.00. Motion Carried.
- D. Schematic Design for future airport operations and Emergency Command Center by Mead & Hunt - \$59,655.00. – Mead & Hunt has presented a design agreement that will provide schematic design of an operations center located on the third level of our new concourse. As the airport operation continues to grow, the complexities of managing the daily activities grow as well. The ability to coordinate staff and resources during irregular operations, snow events and other emergencies requires a centralized location to coordinate our response. This design effort would assist in determining construction costs and constructability of the center. John Taylor moved and Eric Ellefson seconded a motion to approve the Schematic Design agreement with Mead and Hunt for \$59,655.00. Motion Carried.
- E. Approval of new Avionics Service provider for FSD – John Halsted – Roger Wilco Aviation Services – John Halstad, owner of Roger Wilco Aviation Services has leased space from Signature to relocate his aircraft servicing business to FSD. Mr. Halsted requested Board approval to begin avionics repair services. To comply with our Minimum Standards, John will be limited to providing avionics services until he is able to secure space in a hangar or build a new one before providing aircraft maintenance services. The board had several questions about his reasons for relocating from Yankton. The Board requested airport management contact the Yankton airport Board as well as City Administrator to resolve several outstanding questions and report back before making a final decision.

F. Election of Officers to serve the upcoming year – June 1, 2026 – May 31, 2027-

John Taylor- Chairman

Dan Statema -Vice-Chairman

Dan Letellier- Secretary

Blake Curd moved, and Eric Ellefson seconded a motion to appoint as Officers: John Taylor as Chairman, Dan Statema as Vice-Chair and Dan Letellier as Secretary for the next year to begin June 1, 2026. Motion carried.

7. Open Segment – Time allotted for public comment

Chairman Curd moved, and Eric Ellefson seconded a motion to adjourn the meeting at 11:37 am.

Date

Secretary

Next Board Meeting: June 24, 2026 – 11:00 am