

Sioux Falls Regional Airport Authority
Board Meeting Minutes
September 24, 2025

Members Present: Blake Curd, John Taylor, Dan Statema, Eric Ellefson, and Kent Cutler

Staff Present: Dan Letellier, Richard King and Kristin Elgersma

Guests Present: Jake Braunagel– KLJ Engineers, Brad Greguson, Tony Harms, and Christi Sunde– SP Plus Parking, Tom Grimmond – Colliers Securities, Elizabeth Hertz – Davenport Evans

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Vice Chair Taylor called the meeting to order at 11:0a am.

1. **Minutes-** Eric Ellefson moved and Dan Statema seconded a motion to approve the minutes of August 27, 2025. Motion Carried.
2. **Bills for Approval-** Kent Cutler moved and Eric Ellefson seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. John Taylor moved, and Dan Statema seconded approval of the Consent Agenda. Motion carried.
 - A. Award aircraft deicing fluid bid for the 2025-2026 winter season to Cryotech Technologies.
 - B. Change Order #1 with Soukup Construction for RSA Correction Project - \$51,929.50
 - C. Agreement with Mead & Hunt to provide construction admin/oversight for the well decommissioning - \$54,078.00
 - D. Lease agreement with Wesley Hakari for airport t-hangar #2-12

4. Report by Executive Director-

- A. Passenger Traffic – August 2025– Passenger traffic did slow a bit which is typical for this time of year, however August set another record for the month. Enplanements were up 6.4%, totaling 60,560 with year-to-date enplanements up 7.7%, continuing a record pace. Available seats for the month increased 4.5% resulting in a load factor of 85.7%. Parking revenue increased 29.8% with all the concessions improving from the year prior.
- B. Construction Project Update –
 - a. Cargo Apron Expansion – Phase 3 has been completed along the east edge of the apron with Phase 4A planned to begin Sept. 29. The next

two phases will expand the radius along taxiways Hotel and Juliet with completion expected by Nov.7.

- b. Terminal Apron Expansion – Phase 1 – Phase 1 is complete with Phase 2 planned to begin in mid-October. Work this Fall will focus on underground utilities.
- c. Concourse Construction – Concrete removal is ongoing and should be complete within the next week. Jet bridge at gate #1 scheduled for removal in the next few days with underground stormwater lines and utilities being the focus for the next few weeks.

Blake Curd joined the meeting at 11:09 am

- C. Discussion on Forward SF Funding – The board discussed Forward Sioux Falls funding for the new 2026-2030 campaign. Several Commissions voiced support for the program and continued funding; however, the level of support must be balanced with funding for our concourse project and requests for assistance from Federal and State officials. No decision was made, will resume discussions at the October meeting. Kent Cutler recused himself from this discussion.

5. Old Business –

- A. 2026-2030 Capital Improvement Plan: Director Letellier reviewed the final 2026-2030 Capital plan and noted no changes were made from the budget presented in August. John Taylor moved, and Eric Ellefson seconded a motion to approve the new 2026-2030 Capital Budget as presented. Motion Carried.

6. New Business-

- A. Agreement with D.A Davidson & Co to provide underwriter assistance for bond issuance – Tom Grimmond, our municipal advisor with Colliers Securities, recently completed an RFP process to identify an underwriter to issue the Authority's proposed bond issue. Four responses were received with the most competitive proposal coming from the firm D.A. Davidson & Co. Mr. Grimmond reviewed the proposal with the Board and recommended approval. Kent Culter moved, and Eric Ellefson seconded a motion to approve the agreement with DA Davidson and Co to provided underwriter assistance for the airport revenue bond issue. Motion carried.
- B. Purchase a 1,750-runway deicing tank modification for Boschung combo plow/broom unit - \$55,000 – Director Letellier recommended the purchase of a runway deicing fluid tank to replace a sand box that came with the recent purchase of a Boschung America snowplow/runway broom unit. The tank would hold 1,750 gallons of runway deicer and be utilized as a back-up to our primary deicing fluid truck, or auxiliary unit. John Taylor moved and Dan Statema second a motion to purchase the runway deicing tank from Boschung. Motion Carried.

- C. Approval to advertise for Bid Package #2 for the Concourse Expansion Project.
Our CMAR, Weitz/Journey (W/J), requested Board approval to solicit bids/pricing for the next portion of work for the base build of the new concourse. W/J would like to move forward with a 2nd bid package to ensure longer lead time materials are bid and received to maintain the current work schedule and avoid any unnecessary delays in construction. Some items, such as jet bridges, currently have between 12–18-month lead time. The estimated cost for bid package number #2 totals \$13.8m but only includes 1 jet bridge. The remaining three jet bridges would be bid as alternates and awarded depending on favorable pricing. (or later in bid package #3) W/J will request formal approval of bid package #2 at our December Board meeting. Eric Ellefson moved and Kent Cutler second a motion to advertise for bid package # 2. Motion carried.

7. Open Segment -

None

Kent Cutler moved, and John Taylor seconded a motion to adjourn the meeting at 12:02 pm.

Date

Secretary

Next Board Meeting: October 22, 2025 – 11:00 am