**Sioux Falls Regional Airport Authority**

**Board Meeting Minutes**

**March 27, 2025**

Members Present: Blake Curd, John Taylor, Dan Statema, and Eric Ellefson

Staff Present: Dan Letellier, Richard King and Kristin Elgersma

Guests Present: Jake Braunagel and Brady Brockel– KLJ Engineers, Tony Harms and Christi Sunde– SP Plus Parking, and Elizabeth Hertz – Davenport Evans

Ayes and nays were taken on all motions, and all motions were passed unanimously unless otherwise noted.

Vice Chairman Curd called the meeting to order at 12:02 pm.

1. **Minutes**- Eric Ellefson moved and John Taylor seconded a motion to approve the minutes of February 27, 2025. Motion Carried.
2. **Bills for Approval**- John Taylor moved and Dan Statema seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda**- Report on Consent Agenda items by the Executive Director. Eric Ellefson moved, and John Taylor seconded approval of the Consent Agenda. Motion carried.

1. Advertise for Construction Bids for enabling project to expand terminal apron.
2. Change order with Sunkota Construction to close-out SRE Expansion project – ($80,000.00)
3. Task Order with KLJ Engineering to help source and purchase a replacement fire truck - $41,229.27
4. **Report by Executive Director**-
5. Passenger Traffic – February 2025– February enplanements were up 4.4% from the year prior totaling 59,186 passengers which was a record for the month. Total passengers increased 3.7% to 117,318, also a record for February. Available seats increased 10.1% for the month, which helped increase passenger enplanements. Parking Revenue again jumped 32.6% with just over $978,000 in revenue. All concessions reflected an increase for the month except for Hotel and Gift Shop Revenue which saw a slight decrease.
6. Report on Volaire Aviation Air Service Conference – Director Letellier provided a summary to the Board on his recent trip to the air service conference, which was organized by our consultant, Volaire Aviation. Director Letellier was able to meet with 8 carriers including: United, American, Allegiant, Frontier, Sun Country, Breeze, Avello, and Spirit. Many airlines are concerned with the softening demand for travel for the remainder of 2025 but are looking for opportunities with new aircraft coming later in the year and 2026. New routes that were proposed include service to Washington D.C., southern California as well as additional service to Florida.
7. RFP to secure bids to provide Airport Security Services: Letellier advised the board that a request for proposal has been distributed to area security firms for bids to provide airport security services. Proposals have not be advertised for several years and he indicated it’s time for a reset and see what other contractors are able to offer.
8. **Old Business –**
9. MOU with the City of Sioux Falls for the procurement and demolition of water well #15 - $2,089,740: Last month the Board discussed the draft MOU with the City that would allow the Authority to decommission and fill one of the Water Department’s wells that would impact our future apron expansion. The Board requested Director Letellier meet with City leadership to determine if any adjustments to MOU were possible to reduce the cost to the Authority. Letellier had a meeting with the City Department heads Mark Cotter, Ryan Johnson, Shawn Prichett to discuss the MOU and the valuation assigned to the loss of the well. The group advised the MOU was developed to provide a fair value to the City as well as the airport, but no reduction in price was agreed to. Commissioner Ellefson asked when a final decision needed to be made. Letellier advised that the key timeline for a transfer is a change in the water rights which must be accomplished by the State Dept. of Agriculture and Natural Resources. The time to accomplish this transfer could take 8-9 months. The topic will be brought up again at the next meeting where a decision will be made whether to move forward with the concourse expansion project. If that project start is approved, then the well transfer must also be decided in order to meet construction design timelines.
10. **New Business**-
11. No Items
12. **Open Segment**

None

Eric Ellefson moved, and John Taylor seconded a motion to adjourn the meeting at 1:01 pm.

Date Secretary

Next Board Meeting: April 24, 2025 – 12:00 pm