

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

June 22, 2017

Members Present: Lon Stroschein, Mike Luce, Raquel Blount, Julie Schnaible and Dave Nelson.

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Weiderrich- Goldsmith Heck, Elizabeth Hurtz – Davenport/Evans

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Stroschein called the meeting to order at 12:01 pm.

1. **Minutes-** Mike Luce moved and Julie Schnaible seconded approval of the minutes of May 25, 2017. Motion carried.
2. **Bills for Approval-** Dave Nelson moved and Raquel Blount seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Julie Schnaible moved and Dave Nelson seconded approval of the Consent Agenda items A, B, C, D and F with item E moved to New Business. Motion carried.
 - A. Change Order #2 with Dakota Contracting for work added to the West General Aviation Ramp Expansion project totaling \$33,797.85.
 - B. Change Order #1 with Soukup Construction for work added to the National Guard Dr. Rehab project totaling \$1,432.25.
 - C. Travel by the Deputy Director and Operations Manager to attend the Safety Management System Workshop in Minneapolis, August 8-9.
 - D. Travel by the Deputy Director and Operations Manager to attend the Great Lakes Region, AAAE Conference in Grand Forks, ND – August 3-5.
 - F. Approval to advertise for construction bids for Phase 2 of our Runway 3-21 reconstruction project scheduled for 2018.

4. Report by Executive Director-

A. Review of Passenger Traffic and Concession Revenue

1. Enplanements for the first 5 months of 2017 are up 3.4% with total traffic increasing 7%. Strong start to the summer with hopes of June and July following that trend.

B. Construction Update:

1. *Runway 3-21 Reconstruction* – Phase 1 work complete with Taxiway B5 and Kilo open for traffic. Phase 1A has begun which closes the Alpha Taxiway intersection. Asphalt and concrete removals continue with concrete paving expected to begin in the next two weeks.
2. *W. GA Apron Extension* – Concrete is complete with the exception of the edge lights and ramp lighting. Electrical and lighting expected to be complete in the next two weeks.
3. *National Guard Drive Rehabilitation* – Phase 2 new street construction near completion with curb/gutter work finished and bottom lift of asphalt down. Phase 3 will see curb and asphalt with the entire stretch of new street open by July 10th.

5. Old Business

- A. Terminal Landscape Project: Proposals were opened on June 21st for any interested business looking to provide landscaping work in front of the terminal. Raquel Blount moved to awarded Impact Landscape Design the project for \$29,118.85 and Mike Luce seconded the motion. Motion Carried.

6. New Business

- A. Change Order #2 with T&R Contracting for additions to the Runway 3-21 Reconstruction Project. The change order approves work to replace a 600' x 50' section of the runway on the north end of 3-21 in the touchdown zone. The FAA approved adding funding to the grant for this work which would cover 95% of the \$433,436.88. These changes will move the re-opening of the runway back 3 weeks. Raquel Blount moved and Julie Schnaible seconded a motion to approve Change Order #2 pending legal review. Motion Carried
- B. Request for preliminary approval to replace several sections of failing concrete located on the West Cargo Apron. Proposals are being solicited from both Dakota Contracting and T.&R. Contracting for this concrete work. The contractor with the lower proposal would be given the work which would be formally approved via Change Order to their respective projects at the July Board meeting. Mike Luce moved to approve this additional work with a maximum cost of \$78,000 pending legal review to determine if a formal competitive bidding process is required. Dave Nelson seconded. Motion Carried.
- C. Request for preliminary approval to construct a pedestrian/jogging path for the SD Army National Guard (SDARNG) unit to keep physical training off of National Guard Dr. The SDARNG has agreed to include this work under their reimbursable costs for the project. Raquel Blount moved to approve this additional work with a maximum cost of \$40,000 and Julie Schnaible seconded. Motion Carried.
- D. Item D is former Consent Agenda Item E moved to New Business regarding the purchase of a Mamava nursing/lactating unit for the terminal gate area. Dave Nelson

moved to approve the purchase of the Mamava unit for \$17,683.50 and stipulated that no advertising be sold for signage on the unit, unless a corporate sponsor came forward for the purchase of the unit. Julie Schnaible seconded. Motion Carried.

- 7. Special Session** – A Special Session of the Airport Authority Board will be held on Friday, June 30th at 11:am via Teleconference to review and approve a construction bid for the Customs area remodel. The board will also review a potential Change Order to add work to the Runway 3-21 Reconstruction project to add in-pavement warning lights. The meeting will be available to the public as well in the main lobby conference room.

- 8. Open Segment**- No discussion

Julie Schnaible moved to adjourn at 1:20 pm. Mike Luce seconded. Motion carried.

Date

Secretary

Next Board Meeting: June 30, 2017 -11:00am (Teleconference)
July 27, 2017- 12:00n