

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

April 27, 2017

Members Present: Dave Nelson, Mike Luce, Raquel Blount, and Julie Schnaible.

Staff Present: Dan Letellier

Guests Present: Bob Thimjon and Rachel Hatch-Aero Stay, Joy Feige and Lisa Lentz – Eide Bailly, Mark Weiderrich- Goldsmith Heck, Elizabeth Hurtz – Davenport/Evans

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Nelson called the meeting to order at 12:01 pm.

1. **Minutes-** Raquel Blount moved and Mike Luce seconded approval of the minutes of March 23, 2017. Motion carried.
2. **Bills for Approval-** Julie Schnaible moved and Raquel Blount seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Mike Luce moved and Julie Schnaible seconded approval of the Consent Agenda. Motion carried.
 - A. Task Order #52 with Goldsmith/Heck Engineers for Const. Admin. Services for the National Guard Dr. realignment and rehab project. - \$157,167.00. SD Army National Guard will reimburse the Airport Authority \$37,778 for services associated with work they have requested.
 - B. Ground lease with Taylor Family Properties, LLC for a private hangar they have recently purchased.
 - C. Purchase of replacement asphalt router for Field Maint. Department. - \$10,400.00
4. **Report by Executive Director-**
 - A. Passenger Traffic
 1. FSD passenger enplanements are up 5.2% for the first three months of the year. March enplanements were up 4.5% and also set an all-time monthly record. With 48,314 enplaned passengers
 - B. Construction Update
 1. Runway 3-21 Reconstruction Phase 1 – Work has started with concrete removal and grinding of material to be re-used for sub-base material.
 2. W. GA Apron Extension – Work began April 17th with soil removal started on south side of current apron. Found telephone line that will need to be lowered below excavation as well as an abandoned electrical vault.

3. National Guard Drive Rehabilitation – Work began April 17th with soil removal for retention pond and grading for new segment of road. Asphalt milling and overlay taking place April 25-29.

C. Gift/Retail Concession Process:

A mandatory pre-proposal meeting was held on April 18th with TMP Partnership (current concessionaire) the only interested business in attendance. The bid submission deadline is May 18th.

5. Old Business

- A. No Items

6. New Business

- A. Joy Feige, Partner with the Eide Bailly auditing firm, was in attendance to provide a summary of the annual Financial Statement and Federal Single Audit performed for the Authority. No major write-ups were found for the Federal Audit and only a minor finding for the Financial Audit.
- B. Bob Thimjon, President and CEO of the Ramkota Companies and Rachel Hatch, General Manager of the Aero Stay Hotel were on-hand to provide an update on how the hotel has been performing. Overall they are very happy with how business has grown and they are meeting their financial forecast. A majority of their customers are from a 60-300 mile radius of Sioux Falls with early morning departing flights. They expect business to continue to grow as more travelers are aware of the convenience of staying at the airport-connected hotel.
- C. Proposals were recently opened for bids on providing equipment for a new video display wall to showcase the Sioux Falls area and the business community. Bids were received from AVI and Daktronics. Letellier recommended to the board the selection of the AVI proposal to provide a 8' x 4' display using the Micro-Tile product. The proposal submitted from AVI totaled \$101,128.99. Mike Luce moved and Raquel Blount seconded a motion to select the AVI bid to provide the video display wall. Motion Carried.

7. Open Segment- No discussion

Julie Schnaible moved to adjourn at 1:04 p.m. Raquel Blount seconded. Motion carried.

Date

Secretary

Next Board Meeting on May 24, 2017 – 10:00 a.m.