

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

May 25, 2017

Members Present: Dave Nelson, and Julie Schnaible.

Members Present via Teleconference: Mike Luce

Staff Present: Dan Letellier, Richard King

Guests Present: Mark Weiderrich- Goldsmith Heck, Teri Bourne, Mary Widmann, Patricia Nash-Dubois – TMP Partnership, Elizabeth Hurtz – Davenport/Evans

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Nelson called the meeting to order at 10:01 am.

1. **Minutes-** Julie Schnaible moved and Mike Luce seconded approval of the minutes of April 27, 2017. Motion carried.
2. **Bills for Approval-** Julie Schnaible moved and Mike Luce seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Julie Schnaible moved and Mike Luce seconded approval of the Consent Agenda. Motion carried.
 - A. Change Order #1 with T.R. Contracting for additional work on the Runway 3-21 Reconstruction, Phase 1 project totaling \$37,669.11. Most significant addition was an asphalt mill and overlay for Taxiway Kilo for \$43,563. Also a reduction in contract with the removal of radio installation at Air Guard arresting barriers.
 - B. Change Order #1 with Dakota Contracting for additional work requested for the West General Aviation Ramp Expansion project totaling \$3,822.17.
 - C. Request to advertise for proposals to replace landscaping in front of the terminal building. Estimate for the work is \$42,000.
 - D. New agreement with Volaire Aviation to provide air service development consultation. Agreement is for 18 months with an annual retainer of \$27,000.
 - E. Amendment with the State of South Dakota Department of Transportation to increase Agreement #715680 by \$3,251.78. Agreement now totals \$341,719.28 to cover construction costs associated with Runway 3-21 Construction in 2015.
4. **Report by Executive Director-**
 - A. Construction Update

1. *Runway 3-21 Reconstruction Phase 1* – Work continues to remove and crush old concrete and remove additional soil to achieve new sub-base depth. Pouring has begun to replace Taxiway B5 and B4.

Airport Maintenance crews and airport engineer have observed accelerated deterioration of concrete at both approach ends to the runway that are not scheduled for replacement for 10 years. The expanding cracking in key areas of the runway will have to be addressed in the next 1-2 years in order to replace in 5-6 years. Airport Management is working with the FAA on funding options and possible replacement with some sections in 2017 and 2018's projects.

2. *W. GA Apron Extension* – Excavation of soil and gravel fill is complete. Pour of new concrete started May 25 with completion expected in two weeks. .
3. *National Guard Drive Rehabilitation* – Phase 1 dirt work near completion with gravel and fine grading expected in the next two weeks. Phase 2, which involved the asphalt mill and overlay of National Guard Dr. from Minnesota Ave., is complete. Phase 3, which is the realignment of the street in front of the Army Guard, will begin May 31st.

B. Allegiant Air Conference:

Richard King attended the annual Allegiant Air Conference and reported a positive meeting. FSD airport costs ranking us near the bottom in all the airports they serve which is a major advantage when they are considering new routes. Las Vegas and Phoenix routes are very profitable for them with Orlando and Los Angeles not far behind. St. Petersburg could be a little better but improves every year.

5. Old Business

- A. Gift and Retail Concessions: Proposals were opened on May 22nd for any interested business looking to provide the Gift and Retail Concessions for the Airport. TMP Partnership, the incumbent concessionaire provided the only proposal which reflected an increase in concession fee over the previous agreement along with improvements planned for both gift shops. Julie Schnaible moved and Mike Luce seconded a motion to award the Airport Gift and Retail Concessions to TMP Partnership for five years with an option for a 2nd five year term. *(Mike Luce advised the Board that another attorney in his law firm has reviewed the lease agreement for TMP, but that no conflict of interest exists between himself and TMP)* Motion Carried.

6. New Business

- A. Law Enforcement Officer (LEO) Coverage: Executive Director Letellier informed the Board that the current agreement with the City of Sioux Falls will expire at the end of the year which provides a Law Enforcement Office at the Security Checkpoint and luggage screening area as required by the TSA. Letellier has reviewed the new proposal from the City as well as an option with the Minnehaha County Sheriff's Office. Letellier recommend to the Board the acceptance of the County's proposal for LEO Coverage beginning late this year. Mike Luce moved and Julie Schnaible

seconded a motion to transition to the Minnehaha County Sheriff's Office for LEO Coverage by December 31, 2017. Motion Carried.

7. Election of Officers: Julie Schnaible moved and Mike Luce seconded a motion to electing Lon Stroschein- Chairperson, Mike Luce- Vice- Chair, and Dan Letellier- Secretary for the coming year. Motion carried

8. Open Segment- No discussion

Next Board Meeting on June 22, 2017

Julie Schnaible moved to adjourn at 11:10 a.m. Mike Luce seconded. Motion carried.

Date

Secretary