

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

December 19, 2019

Members Present: Raquel Blount, Julie Schnaible, Dave Nelson, Eric Ellefson, and Lon Stroschein

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Weiderich, Aaron Storm, and Jacob Braunagel – KLJ Engineers, Brad Greguson – Standard Parking, Elizabeth Hurtwitz – Davenport Evans, Scott Froeming – Walker Parking Consultants

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairwoman Blount called the meeting to order at 12:04pm.

1. **Minutes-** Lon Stroschein moved and Eric Ellefson seconded approval of the minutes of November 21, 2019. Motion carried.
2. **Bills for Approval-** Dave Nelson moved and Julie Schnaible seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Eric Ellefson moved and Lon Stroschein seconded approval of the Consent Agenda. Motion carried.
 - A. New 2-year T-Hangar Leases for the following tenants: T1-1 Jeff Twedt, T1-2 Jay Travis, T1-5 Mark Johnson, T1-6 Norman Danielson, T1-7 Tom Redlin, T1-10 Daryl Haase, T2-11 Steve Givens, T2-12 Eagle Sky Patrol, T2-13 John Oliphant, T2-15 Nathan Williams, T2-16 Jeremy Duden, T2-17 Richard Damian, T2-19 Kelly Peterson, T2-20 Kelly Deberg, T3-1 Mark Juhl, T3-2 Dave Campbell, T3-3,5,7 Mockingbird Flying Club, T3-4 John Schreurs, T3-6 Chad Mullins, T3-8 James Griebel, T3-9 Terry Craft, T3-10 Aaron Smith.
 - B. Building Lease agreement with Satnan Avionics for Alert Hangars 71-74 and Bldg 70.
 - C. Change Order #2 with Double Have Paving for additions to the 2019 Asphalt Repair Project. - \$26,715.00
 - D. Change Order #1 with Hoogendoorn Const. for modifications to Rental Car QTA Project. – (\$10,946.36)
 - E. Purchase of replacement Amano fee computers (3) for Public Parking Lot. - \$26,058.00
 - F. Rates and Charges effective Jan. 1, 2020
 - G. One year Agreement with the Minnehaha County Sheriff's Office to provide Law Enforcement Assistance.

4. Report by Executive Director-

A. Passenger Enplanement and Concession Revenue Update – Passenger Enplanements increased 2.1% in November with total traffic up 2.7%. Enplanements for November totaled 49,379 which was a record for the month. Available seats were up slightly at 0.55% vs. 2018 contributing to the up-tick in traffic. Car Rental and Gift Shop all saw an increase while Parking and Restaurant saw a decrease for November.

B. Construction Updates:

Baggage Claim Expansion: Punch list items as well as cleanup are continued to be worked on. All three of the carousels are up and running.

Rental Car Quick Turn Facility: Facility is moving along and they are hoping for an open date the beginning of March 2020. They will then continue to remove old asphalt and demo the existing facility.

Deicing Apron Project – With the warmer temperatures they have been continually working on digging a retention pond as well as hauling out old soil. They are wrapping up for the winter at the end of December and hope to continue again in the spring.

5. Old Business –

A. Update on purchase of luggage carts for public use. Since our meeting last month, I have reached out to a few airports on how they are handling luggage carts for public use. I received response from twelve airports varying in size. Several have carts which allow for advertising or airport information and most say they do not have a problem having to round them up. I also reached out to a couple other cart manufacturers and hope to have an update for purchase at the January meeting.

6. New Business

A. Design Agreement with KLJ Engineers for FAA funded projects, 2020-2024. Last month were solicited proposals from interested engineering firms locally and regionally to provide design services for federally funded projects over the next five years as required by the FAA. We only received one proposal from our current firm, KLJ Engineers. Mark Weiderrich and the KLJ Staff have provided good service and products over the past ten years and I recommend approval of a new five year agreement. Dave Nelson moved and Julie Schnaible seconded the motion to continue using KLJ Engineering. Motion Carried.

B. Review of the Parking Garage Pre-Design Report. Scott Froeming with Walker Parking Consulting reviewed with the board the recommended 4-level parking structure having approximately 1,000 spaces. He walked through the last few years and what has changed since we first started talking about a parking garage, what

effect TNCS have on the parking structure. Dave Nelson moved the motion to continue on with creating an RFP on a 4 level Ramp with and without Skywalk designs Julie Schnaible seconded. Motion carried

7. Open Segment-

Lon Stroschien moved to adjourn at 1:34 pm. Dave Nelson seconded. Motion Carried.

Date

Secretary

Next Board Meeting: January 23, 2020 12:00 pm