

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

May 23, 2019

Members Present: Mike Luce, Raquel Blount, Dave Nelson, and Lon Stroschein

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Weiderich – KLJ, Joy Feige – Eide Bailly, Lisa Lentz – Eide Bailly, Elizabeth Hurwitz – Davenport Evans, T.J. Nelson – City of Sioux Falls

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Luce called the meeting to order at 10:34 am.

1. **Minutes-** Lon Stroschein moved and Raquel Blount seconded approval of the minutes of April 23 and Special Session Minute of April 29. Motion carried.
2. **Bills for Approval-** Dave Nelson moved and Raquel Blount seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Raquel Blount moved and Dave Nelson seconded approval of the Consent Agenda. Motion carried.
 - A. Amendment#1 to Task Order #63 with KLJ Engineers to design a deicing and overnight parking apron. - \$39,854.85.
4. **Report by Executive Director-**
 - A. Passenger Enplanements & Concession Revenue - 2019 – April enplanements increased 6.9% with total traffic up 8.5%. Enplanements for April totaled 43,144 which was the highest total on record. Enplanements year-to-date are over 6% higher than this point last year. Available seats were also up 8.7% vs. 2018. All concession revenue sources saw an increase in April.
 - B. Voltaire Air Service Conference – Director Letellier attended the Voltaire Air Service Conference held in Tucson and met with American, Alaska, Sun Country, and United Airlines. Good information was received about adding additional service out of Sioux Falls. American Airlines showed interest in a direct flight to Charlotte within the year, Alaska Airlines has no plans for Seattle service in the near future. United did have interest in discussing future service to either the Washington D.C or Newark/New York area. We hope to add some additional service in the coming years.
 - C. Construction Update-

Baggage Claim Expansion: New baggage claim #3 is progressing along with the installation of the carousel to happen June 3. Terrazzo is being installed in Claim area #2 and the Customs area. Construction schedule is targeting

July 15 to open Claim #3. Overall completion date is still looking like October 9.

Pet Relief Area: Temporary walls are going up with work starting on June 3rd. We are hopeful for a completion in the middle of July.

Blast Fence Relocation: The rain has been a challenge for the work to be completed. Concrete anchors have been poured, remaining concrete in the next week. Blast Fence move should be complete in 2-3 weeks.

Rental Car Quick Turn Facility: Waiting on the City to finish review of the plans. We will advertise for bids June 3rd with work to begin in July.

PAPI Installation – Rwy15/33: This project from last fall has been completed with the approach lights installed and a flight check performed. System is up and working correctly.

Deicing Apron Project – Rebid: The rebid is being advertised on May 24th with a bid opening date of June 18th. We are hopeful to have a lower bid to award at the June Board Meeting.

5. Old Business –

- A. No Items

6. New Business

- A. Presentation of Audit of 2018 Financial Statements, FAA Grant, and PFC Single Audits Joy Feige with Eide Bailly went over the 2018 Financial Audit with the Board. Lon Stroschein moved and Dave Nelson seconded a motion to approve the 2018 Financial Audit. Motion carried.
- B. Purchase of new and replacement security cameras from Convergent Technologies - \$31,713.33. This would include 11 new security cameras and 2 replacements to enhance security coverage in front of the terminal and on the ramp around the concourse. Raquel Blount moved and Lon Stroschein seconded the purchase and replacement of security cameras as requested. Motion carried
- C. Election of Officers – Lon Stroschein moved to appoint Raquel Blount as Board Chair, Julie Schnaible as Vice-Chair and Dan Letellier as Secretary for the coming year effective June 1st. Dave Nelson seconded. Motion Carried.
- D. Recognition of Mike Luce's 10years of service to the Airport Authority.

7. Open Segment-

Lon Stroschein moved to adjourn at 11:29 am. Raquel Blount seconded. Motion Carried.

Date

Secretary

Next Board Meeting: June 27, 2019 12:00 pm