Sioux Falls Regional Airport Authority
Board Meeting Minutes
April 26, 2018

Members Present: Lon Stroschein Mike Luce, Raquel Blount, Julie Schnaible, and Dave Nelson.

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma


Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Stroschein called the meeting to order at 12:04 pm.

1. Minutes- Raquel Blount moved and Julie Schnaible seconded approval of the minutes of March 22, 2018 and Special Session of April 13, 2018. Motion carried.

2. Bills for Approval- Mike Luce moved and Dave Nelson seconded approval of the bills as presented. Motion carried.

3. Consent Agenda- Report on Consent Agenda items by the Executive Director. Julie Schnaible moved and Raquel Blount seconded approval of the Consent Agenda. Motion carried.

   A. Request to approve award for the purchase a new snow plow/deicing truck from MB Companies for $518,501.00. We received two bids with MB the lowest responsible bidder. Purchase of snow plow will be included in the 2018 AIP grant application.

   B. Task Order #58 with KLJ Engineers to design blast fence relocation for $44,470.00. Estimate for construction of the blast pad is $350,000 with funding assistance with our 2018 AIP Grant.

Joy Feige with Eide Bailly had a prior engagement so New Business was moved up in the agenda.

4. New Business

   A. Joy Feige, Partner with the Eide Bailly accounting firm, provided a summary of the annual Financial Statement and Federal Single Audit as well as PFC Audit performed for the Authority. No major write-ups were found for the Federal Audit and only a minor finding for the Financial Audit. Dave Nelson moved and Julie Schnaible seconded a motion to accept the 2017 audit as presented. Motion carried.
5. Report by Executive Director-

A. Passenger Traffic and Concessions Revenue Summary for March – Enplanements declined 1.3% in March with total traffic down slightly 0.3%. A combination of fewer available seats as well as cancelled flights due to weather led to decline in traffic.

Total enplanements year to date are still positive 1.48%. Parking revenue was down 2.4% in March and 2.2% ytd reflecting the continued impact of Lyft on revenue.

B. LEO Reimbursement: The Federal Government has approved funding for the 2018 LEO reimbursement program with payments for previous months starting to arrive.

6. Old Business

A. Rental Car Facility Design Update. At the March meeting Director Letellier discussed the possibility of funding a rental car quick turn facility to include detail bays, car washes, and fuel pumps. Since then KLJ has prepared a preliminary concept for two locations of new facility. Letellier has also reached out to design firm PGAL to review the concepts and put together a cost estimate for construction. Goal is to have a more detailed estimate of construction and design costs for the board to review at the May Board Meeting.

7. Open Segment-

A. Trisha Meyer with TSA spoke briefly in regards to the TSA pre-check mobile enrollment event at the airport April 30 – May 4 from 8 am – 5 pm. The pre-check membership is valid for 5 years with an $85 fee.

Raquel Blount moved to adjourn at 12:48 pm. Julie Schnaible seconded. Motion Carried.

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Date                                           Secretary

Next Board Meeting: May 24, 2018 10:30 am – Annual Picnic