

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

August 24, 2017

Members Present: Lon Stroschein, Raquel Blount, Julie Schnaible, and Dave Nelson.

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Weiderrich- Goldsmith Heck, Elizabeth Hurtz – Davenport/Evans

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Stroschein called the meeting to order at 12:03 pm.

1. Minutes- Raquel Blount moved and Julie Schnaible seconded approval of the minutes of July 27 and the Special Sessions Minutes on August 16, 2017. Motion carried.

2. Bills for Approval- Dave Nelson moved and Raquel Blount seconded approval of the bills as presented. Motion carried.

3. Consent Agenda- Report on Consent Agenda items by the Executive Director. Julie Schnaible moved and Dave Nelson seconded approval of the Consent Agenda. Motion carried.

A. Task order #53 with Goldsmith Heck Eng. for the Const. Admin. of Phase 2 of the Runway 3-21 Project - \$629,655.00.

B. Acceptance of FAA-Airport Improvement Grant #3-46-0050-051-2017 in the amount of \$8,227,472.00.

C. Approve notice to bidders for Aircraft and Runway Deicing Fluid for the 2017-2018 winter seasons.

D. Change Order #4 with T.R. Contracting for additions to Phase 1 of the Runway 3-21 Reconstruction - \$5,917.50

4. Report by Executive Director-

A. Review of Passenger Enplanements and Concession Revenue – Year to date.

1. Passenger traffic is up 5.7% for the January – July time frame. Passenger enplanements for July were 14% higher than last year setting an all-time monthly record of 51,679. Parking, Restaurant, Car Rentals, Gift Shop, and the Hotel all saw an increase in revenue.

B. Construction Update:

1. *Runway 3-21 Reconstruction* – Taxiway A paving complete and taxiway edge lights completed by August 25th. Asphalt shoulders will be paved in the next few days with a reopening of the taxiway by August 31st. Focus will shift to the

construction of the arresting barriers during the month of September. Overall completion and reopening of the runway scheduled for October 13th.

2. *National Guard Drive Rehabilitation* – National Guard Dr. is now open from Minnesota Ave to Maverick Air Center. Connections into the Army National Guard parking lot and airport hangars are poured and should be open soon. The perimeter lighting is up and should be operable within the next week. Hangar Street and Aviation Ave. work as begun with new curb poured on the north side of Hangar St. Asphalt paving scheduled for September 15-17.
3. *Customs Remodel* – Reinforcing work and drywall are complete, taping and paint scheduled next week. Total completion is set for the end of September.
4. *Terminal Landscape* – Landscape is complete except for a few problem spots with the sod that are being addressed.

5. Old Business

- A. *Capital Improvement Plan* - The Executive Director provided the Board a preliminary Capital Improvement Budget (CIP) for the years 2018 – 2024 at the July 27 Board Meeting. Only a few modifications to the plan were made from previous version which include:

2018 Replace Emergency Generator for the Terminal -	\$100,000
2019 – Replace east section of Terminal Ramp -	\$500,000
2019- Increase funding for concourse seat replacement-	\$150,000

No other changes were made to the Capital Improvement Plan. The Executive Director developed a survey which was circulated to Chamber of Commerce members to determine interest in a parking structure. Survey results indicated 51.5% of the responders would support a covered parking ramp with 65.6% willing to pay at least \$2/day more than long-term rate. Another question found that 68% would be likely or very likely to utilize Uber if it were available in Sioux Falls to get to and from the airport. The Board discussed funding for the parking garage and elected to keep the design and construction in the plans for 2019 and 2021 as no funds would be required until late in 2018 to give more time and analysis on the impact of Uber/Lyft on other airports parking needs.

Dave Nelson moved and Raquel Blount seconded a motion to approve the 2018-2024 Capital Improvement Plan as presented with the notation that no airport funds be used to construct a rental car Quick Turn Facility or car wash. Motion Carried.

- B. *Airport Preference Plan* - The Board discussed the Airport Preference Plan presented at the July meeting. The Executive Director summarized findings from a recent survey conducted on customer service improvements our travelers would like to see at the airport. A list of additional action items was presented to incorporate into the draft plan. In addition the Executive Director will formalize a customer feedback/survey program to provide the Board with ongoing traveler perceptions and

areas for improvement. Final Plan to be presented to the Board at the November meeting.

6. New Business

- A. Phase 2 – Runway 3-21 Reconstruction - Bids were opened on August 4th for next year's Phase 2, Runway 3-21 reconstruction project. Three bids were received with Reede Construction submitting the lowest responsible bid of \$10,207,948.45. The FAA has approved an FAA-Airport Improvement Grant for this project totaling 90% of eligible costs. The SD DOT and SD Air National Guard are also contributing 5% and 8.3% of construction costs, resulting in an Airport share of \$457,081.00. Dave Nelson moved and Raquel Blount seconded a motion to award the project to Reede Construction in the amount of \$10,207,948.45. Motion carried.

- B. Marketing Opportunity with the S.D. Symphony Orchestra – The Board discussed a request from the SD Symphony Orchestra to provide funding to the organization in exchange for airport marketing opportunities. The Airport has contributed \$1,500 over the past few years for ads in their program but the organization is looking for an increase if possible. The Board instructed the Executive Director to research the possibility of the Orchestra or sections of the orchestra playing at the airport over various holidays in exchange for funding in the range of \$2,500 - \$7,500. Director will provide an update at the September meeting.

7. Open Segment- No discussion

Julie Schnaible moved to adjourn at 1:54 pm. Raquel Blount seconded. Motion carried.

Date

Secretary

Next Board Meeting: September 28, 2017