

**Sioux Falls Regional Airport Authority
Board Meeting Minutes**

January 25, 2018

Members Present: Lon Stroschein, Mike Luce, Raquel Blount, Julie Schnaible, and Dave Nelson

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Weiderrich- KLJ , Jared Nesje – TSP Architects, Craig Ellerbroek – Ace Media, Brad Wilson – Insurance Benefits, TJ Rolfing – Holmes Murphy

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Stroschein called the meeting to order at 11:59 am.

1. **Minutes-** Raquel Blount moved and Mike Luce seconded approval of the minutes of December 19, 2017. Motion carried.
2. **Bills for Approval-** Dave Nelson moved and Julie Schnaible seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Raquel Blount moved and Mike Luce seconded approval of the Consent Agenda. Motion carried.
 - A. Task Order #56 with KLJ Engineers to provide procurement assistance to purchase replacement snow plow with deicer attachment. - \$12,911. (AIP funded).
 - B. Travel Approval for Executive Director to attend the AAAE Annual Conference & Exposition- San Diego, April 15-18.
 - C. Travel by Director or Deputy to attend the Volaire Air Service Conference in Myrtle Beach, March 14-16.
4. **Report by Executive Director-**
 - A. Attendance at the AAAE Aviation Issues Conference – The Executive Director provided a brief report on his attendance at the AAAE Conference. Topics covered:
 - a. Airport Economics and Air Service Committee – Chaired by Letellier, reports from Delta, American, Southwest, UPS and Fed Ex on financial performance and pilot supply impacting their operations.
 - b. Conference covered FAA Reauthorization, Pilot Shortage, PFC Increase, ATC Reform, Security, Infrastructure package and disruptive technologies.
 - B. 2017 Passenger Traffic – Enplanements finished the year 6.3% higher than last year, which was our seventh consecutive year of record passenger traffic. Total passengers topped 1,082,461 which was 6.5% higher than 2016.

5. Old Business

A. Baggage Claim Area Expansion- Cost Estimate

The design for the baggage claim area expansion is nearing completion and TSP has provided an updated cost estimate. Construction estimate is now \$4.7 million compared with an earlier forecast of \$4.5 million. When factoring in profit/overhead, excises taxes, fees and general conditions expenses the costs rises to \$5.25 million. The Executive Director has proposed pushing back the construction of a new T-Hangar to account for the increased project total from what was provided in the 2018 Capital Plan.

B. Artwork/Advertising Options – TSP put together two different options for advertising in the baggage claim expansion. Craig Ellerbroek with Ace Media was consulted and he provided his support for one option that provides six digital monitors that will rotate ads on a regular basis to replace the twelve static signs currently in this area. The board agreed to the option that spaces these monitors evenly throughout the back-wall of the new area along with innovative interior design to match the color and design scheme in the rest of the remodeled terminal area.

6. New Business

A. Property Insurance Renewal - TJ Roling with Holmes Murphy provided the board a renewal quote for property, equipment, auto and employee bond coverage for 2018. The property insurance premium is up slightly from \$55,751 to \$56,588 or 1.5%. Total premium including all coverage comes to \$84,010.41. Raquel Blount moved and Julie Schnaible seconded a motion to approve the renewal with our current carrier unless a quote is received from another carrier that would provide for a savings of 10% or greater. Motion carried.

B. Liability Insurance Renewal - Brad Wilson with Insurance Benefits provided the board a renewal quote for airport liability coverage in the amount of \$29,445. This premium is up slightly, 4.1% compared with the rate in 2017. Mr. Wilson is working with the carrier to renew coverage at the lower 2017 rate. Mike Luce moved and Raquel Blount seconded a motion to lock-in the renewal quote of \$29,445 unless a lower rate can be negotiated in the next week. Motion carried.

7. Open Segment- Brad Wilson with the SDML League presented Chairman Stroschein with a plaque for 25 years of continued service with the SDML Trust League

Julie Schnaible moved to adjourn at 1:13 pm. Raquel Blount seconded. Motion Carried.

Date

Secretary

Next Board Meeting: February 22, 2018