

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**September 27, 2018**

Members Present: Mike Luce, Raquel Blount, Dave Nelson, Lon Stroschein.

Members Absent: Julie Schnaible

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Wiederrich- KLJ Engineers, Elizabeth Hurtz-Davenport/Evans Law Firm, Jared Nesje-TSP Architects, Rick Tupper and Ron Mielke Sioux Falls Airshow .

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Luce called the meeting to order at 11:58 am.

1. **Minutes-** Lon Stroschein moved and Julie Raquel Blount seconded approval of the minutes of August 23 and Special Session of September 11, 2018. Motion carried.
2. **Bills for Approval-** Dave Nelson moved and Raquel Blount seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Lon Stroschein moved and Raquel Blount seconded approval of the Consent Agenda. Motion carried.
  - A. South Dakota Department of Transportation Financial Assistance Agreement to provide up to 5% reimbursement of the eligible construction costs associated with 2018 airfield projects in the amount of \$167,071.94 in connection with FAA Grant #3-46-0050-52-2018.
  - B. Award bid for Aircraft Deicing Fluid for the 2018-2019 winter season to Cryotech Technologies.
  - C. Change Order #2 with Golden Rule Construction for additional work associated with the Baggage Claim Expansion Project totaling \$22,511.
4. **Report by Executive Director-**
  - A. Summary of FAA Annual Certification Inspection – The Airport’s annual FAA Certification Inspection was conducted on September 18-20. The Airport received a clean report with no written findings for the first time in over 30 years.
  - B. Passenger Traffic and Concession Update –. Enplanements decreased 10.1% in August with total traffic down 9.7%. Total Enplanements year to date are down 1.56%. A 12.1% reduction in available seats drove the downturn in traffic. Parking, Restaurant, and Gift Shop, were all down slightly in August while the Car Rental and

Hotel were slightly up. The number of available seats from October through December will actually be higher by 10% vs. the last quarter of 2017.

C. Construction Update-

- a. Runway 3-21 Reconstruction: Close to completion with an anticipated opening date of October 11<sup>th</sup>. Remaining work includes runway painting, asphalt shoulders as well as final grading and seeding along the runway. This final work could be delayed depending on continued wet weather.
- b. Baggage Claim Area: Precast panels are being installed this week and steel joists the first part of next week. Exterior concrete paving will following along with interior paving and roof installation in a race to beat winter weather.

**5. Old Business**

- A. No Items

**6. New Business**

- A. Presentation and request for support of the 2019 Air Show: Rick Tupper and Ron Mielke presented information on sponsorship for the 2019 Air Show. They spoke about the upcoming events and the importance of our financial assistance in making the Air Show happen. Ron Mielke presented an option to contributed \$24,000 which is a Presenting Sponsor level which is a similar level of support provided in 2016. Lon Stroschein moved and Raquel Blount seconded a motion to provide funding at the Premier Level of \$30,000 in recognition of the importance of promoting aviation and aviation carriers as well as the Sioux Falls Regional Airport. Motion Carried.

**7. Open Segment-**

- A. John Taylor, representing Justin Kuipers addressed the Board about a potential hangar sale and the desire to utilize the hangar for minor maintenance of general aviation aircraft. Mr. Taylor advised the Board that the work to take place would conform to the Sioux Falls Fire Code in regards to minor aircraft maintenance in the existing hangar. Due to the anticipated sale purchase November 1<sup>st</sup> he encouraged the Board to consider the lease assignment at the October 25<sup>th</sup> meeting. Director Letellier will work with Mr. Taylor on a ground lease assignment to present to the Board at our next meeting.

Dave Nelson moved to adjourn at 1:06 pm. Raquel Blount seconded. Motion Carried.

---

Date

---

Secretary

Next Board Meeting: October 25, 2018 12:00 pm