

**Sioux Falls Regional Airport Authority  
Board Meeting Minutes**

**September 28, 2017**

Members Present: Lon Stroschein, Mike Luce, Raquel Blount, Julie Schnaible, and Dave Nelson.

Staff Present: Dan Letellier, Richard King, and Kristin Elgersma

Guests Present: Mark Weiderrich- Goldsmith Heck, Jared Nesje-TSP, Joel Stromgren – Miller Dunwiddie

Ayes and nays were taken on all motions and all motions were passed unanimously unless otherwise noted.

Chairman Stroschein called the meeting to order at 12:00 pm.

1. **Minutes-** Raquel Blount moved and Dave Nelson seconded approval of the minutes of August 24, 2017. Motion carried.
2. **Bills for Approval-** Julie Schnaible moved and Raquel Blount seconded approval of the bills as presented. Motion carried.
3. **Consent Agenda-** Report on Consent Agenda items by the Executive Director. Dave Nelson moved and Raquel Blount seconded approval of the Consent Agenda. Motion carried.
  - A. Award bid for Aircraft Deicing Fluid for the 2017-2018 winter season to Ascent Aviation Group.
  - B. Award bid for Runway Deicing Fluid for the 2017-2018 winter season to Nachurs Alpine Solutions.
  - C. Task Order #54 with Goldsmith Heck Engineers for the Design and bid documents for the replacement of the west and north sections of perimeter fence not to exceed \$56,964.00. (95% reimbursed in 2018 AIP)
  - D. Change order #2 with Soukup Construction for modifications to the National Guard Drive. Change Order totals \$6,637.00 which includes additional traffic control and asphalt repairs on Jaycee Lane, and additional electrical work required to connect new National Guard Drive Street lights to City Power.
  - E. Change order #5 with T.R. Contracting for additions to Phase 1 of the Runway Reconstruction Project totaling \$5,146.70. Change Order includes work for additional asphalt milling for Taxiway K and relocation of runway hold sign along Taxiway K.
  - F. Approve T-Hangar Lease with Scott Ecklund for hangar T1-9.
  - G. Approval of the State of South Dakota – Department of Transportation Financial Service Agreement to provide funding up to 5% of eligible construction costs for Phase 2 of Runway 3-21 Reconstruction in the amount of \$457,081.78.

#### 4. Report by Executive Director-

##### A. Construction Update:

1. *Runway 3-21 Reconstruction* – Runway nearing completion, poured the last of the concrete for the arresting barrier this week, asphalt shoulder for taxiway B4 on Friday. Targeting the reopening of the runway by October 10<sup>th</sup>.
2. *National Guard Drive Rehabilitation* – Finishing work in the Army Guard parking lot along with fine grading and seeding for National Guard Dr. and Hangar St. Majority of work completed with the exception of connection of storm water drainage to the Sioux River and sluice gate structure.
3. *Customs Remodel* – Final interior work being completed including security access/cameras and IT equipment. Final walk through is set for Friday October 6<sup>th</sup>
4. Media Wall is up and running currently with initial 15 minute video. Media One is working on adding a few more 15 minute videos.
5. Mamava nursing unit is up and operational by Gate 2.

##### B. Symphony Sponsorship:

1. The SD Symphony has agreed to provide four-90minute performances at the airport in exchange for a \$7,500 sponsorship. A traveling string quartet will perform in November, December, February and April.

#### 5. Old Business

- A. No new items

#### 6. New Business

- A. Goldsmith/Heck Engineers has provided engineering services to the Airport for FAA funded projects since 2009 with a partnership with KLJ Engineers. KLJ has elected to acquire Goldsmith/Heck to broaden their reach in eastern South Dakota and Minnesota. Our Master Agreement with Goldsmith/Heck requires Board approval for the assignment of the contract to KLJ Engineers. Julie Schnaible moved and Dave Nelson seconded a motion to approve the assignment of the Engineering Agreement with Goldsmith/Heck to KLJ Engineers. Mike Luce abstained from voting due to a potential conflict of interest. Motion carried.
- B. Jared Nesje with TSP and Joel Stromgren with Miller Dunwiddie provided an update on design of the Baggage Claim Expansion. The initial design calls for introduction of three large flat-plate claim devices that will greatly increase capacity meeting the forecasted demand for the next 15 years and doubling the square footage in the claim area. Plans also call for the relocation of a sanitary sewer lift station as well as

relocating underground utilities just outside the expanded claim area. Estimated construction time to accommodate multiple phases is at least a year. Bids are expected to go out in early 2018 with construction beginning in the Spring of 2018.

- C. The Executive Director presented a proposal to the Board that would update established pay rates for front-line employees. The pay rates would mirror hourly rates going into effect January 1, 2018 for similar positions with the City of Sioux Falls. The pay ranges established would set new employee starting rates of pay and yearly pay adjustments throughout the first 15 years of employment. The new pay rates would be utilized to develop the operating budget for 2018 that will be presented to the Board for review in October.

**7. Open Segment-** No discussion

Mike Luce left at 1:34 pm

Julie Schnaible moved to adjourn at 1:37 pm. Raquel Blount seconded. Motion carried.

---

Date

---

Secretary

Next Board Meeting: October 26, 2017